## SUPERIOR COURT OF CALIFORNIA, COUNTY OF SONOMA

Civil and Family Law Courthouse 3055 Cleveland Avenue Santa Rosa, CA 95403

Service Date: \_\_\_\_

Family Law Clerk 707 521 6630 Family Law Facilitator 707 521 6545

http://sonoma.courts.ca.gov http://www.courts.ca.gov

## CHECKLIST 4 BIFURCATED JUDGMENT – BY STIPULATION DISSOLUTION, LEGAL SEPARATION, DOMESTIC PARTNERSHIP

Clerks Notes:	Case Name:
Received:	Case Number:
Status End:	Document Examiner:
Dates:	Date:
	Returned To:
Fees Due Pet:	Court Box: or U.S. Mail:
Fees Due Resp:	or old
<ul> <li>This checklist is not a complete list of all legal requirements. The clerk or the judicial officer may require additional information or documentation based on the case, issues, and orders requested.</li> <li>An Original and two (2) copies of all documents must be submitted. Any items listed in Clerk's notes to submitting party on the last page needs to be completed or corrected before resubmission.</li> </ul>	
FL-100 Petition  1 Legal Relationship: a, b or c completed. 2 Residency: a, b, or c completed as appropriate, unless Legal Separation. Family Code 2320 3 Statistical Facts: a or b. Family Code 2330 4 Children: a or b. If a voluntary declaration of parentage or paternity is attached, check box 4.e. 5 Grounds: a, b or c as appropriate. 6 Custody and Visitation/Parenting: Children born prior to marriage, 6.d. must be checked. 7 Child Support: Guideline child support is mandatory unless parties stipulate to a different amount. Child support may not be waived, parties may stipulate to zero. "Other" may be used to attach proposed guideline child support calculation and supporting financial documents. 8 Spousal Support: a, b, c or d must be checked. 9 Separate Property: a or b must be checked. 10 Community/Quasi-Community: a or b must be checked. 11 Other: May be used for alternative pleading, providing notice requesting leave to amend from Legal Separation to Dissolution upon attaining residency requirements, etc. FC 2321 In If name restoration requested, state name. Dissolution and nullity only. Family Code 2080).	
☐ FL-105 Declaration Under Uniform Child Custody Jurisdiction Act (Required with children. Update if children's residence changed since previous filing). CRC 5.52 FC 3429	
□FL-110 Summons	
☐FL-115 Proof of Service - Completed properly.	☐ By Publication/Posting

By Substituted Service/Certified Mail

FL-120 Response and Proof of Service: Respondent may file FL-130 Appearance, Stipulations, and
Waivers instead.
$\square$ First paper fee or Order to Waive Court Fees required (See FW-001/FW-003). $\square$ Respondent requests payment of spousal support
□ Date of filing of Response is date of jurisdiction: Date
☐ Respondent requests former name be restored: Name in item 11b
Restoration of name applies to dissolution and nullity only. FC 2080
<b>FL-130 Appearance, Stipulations and Waivers:</b> This form is required and may be used instead of
Response FL-120.
☐ First paper fee or Order to Waiver Court Fees required (See FW-001/FW-003) ☐ Date of filing of Appearance, Stipulation and Waiver is date of jurisdiction: Date
☐ Attorney(s) of record, if any, must sign.
☐ Stipulation to bifurcate status from other issues, enter judgment terminating status, reserving
jurisdiction over all other issues is required. Maybe included in the FL-130 or $\Box$ as a separate
stipulation. Order will be made in the FL-347 attachment to Judgment.
FL-141 <u>PETITIONER'S</u> Declaration Regarding Service of Preliminary and Final Declaration of Disclosure   ☐ Item 1 completed.
$\Box$ Item 2 Preliminary completed. $\Box$ date of service $\Box$ party who served $\Box$ party that was served, $\Box$ type
of service.
$\square$ Item 3 Final completed if being served $\square$ date of service, $\square$ party who served, $\square$ party that was
served, $\square$ type of service. A final declaration of disclosure is not required per Family Code 2110.
$\square$ Item 4. Optional to complete.
OR Stipulation and Order Deferring Exchange per FC 2337 (not a form, must draft):
☐ Stipulation to Defer Exchange of Preliminary Declaration of Disclosure
FL-141 RESPONDENT'S Declaration Regarding Service of Preliminary and Final Declaration of Disclosure
□Item 1 completed.
$\square$ Item 2 Preliminary completed. $\square$ date of service $\square$ party who served $\square$ party that was served, $\square$ type
of service.
☐ Item 3 Final completed if being served ☐ date of service, ☐ party who served, ☐ party that was
served, $\Box$ type of service. A final declaration of disclosure is not required per Family Code 2110.
☐ Item 4. Optional to complete.  OR Stipulation and Order Deferring Exchange per FC 2337 (not a form, must draft):
☐ Stipulation to Defer Exchange of Preliminary Declaration of Disclosure
FL-170 Declaration for Default or Uncontested as to Judgment Status Only
□ Near title of document write in: "Status Only"
<ul><li>☐ Item 12 completed if restoration of name not requested in petition.</li><li>☐ Item 17 must be checked.</li></ul>
□ Item 17 must be checked.
FL-180 Judgment
☐ Check box Dissolution/Status Only.
☐ Date marital status ends: Leave blank.
☐ If requesting Judgment Nunc Pro Tunc, must submit Declaration in Support.
☐ Item 2, 3 and 4 completed. ☐ Confirm 4f restoration of name was requested by requesting party in the Petition, Declaration for
Default, Response, or within the Marital Settlement Agreement
☐ Item 4.g. should be completed.
FL-180 continued on next page

FL-180 continued	
FL-347 Bifurcation of Status of Marriage or Domestic Partnership  ☐ Must be attached to Judgment, completed as applicable (pages 1-3).  ☐ Both Petitioner and Respondent checked; specify date status ends where indicated.  ☐ FL 348 must also be attached if 3a(3) "type of order" was checked under 3b.	
FL-190 Notice of Entry of Judgment  ☐ Item 2 needs to be checked. ☐ Date marital status ends: Leave blank. ☐ Name and address of both parties listed. ☐ Provide two envelopes, 1 addressed to each party/attorney of record, with postage for mailing of FL-190 to each party or their attorney of record. Use Court's address for return address. CRC 5.415(c), FC 2338.5. ☐ Provide one large self-addressed envelope with enough postage for return mailing of all other file-endorsed copies. May be combined with FL-190 envelope if addressed to party/attorney of record. Must be a separate envelope if addressed to someone other than party/attorney of record (e.g. paralegal, legal document assistant, etc.).	
NOTE: ORDER TO PAY PREVIOUSLY WAIVED COURT FEES AND COSTS:  Upon the submission of a Judgment, after considering information in the court file and other evidence, the Court may order a party to pay all or part of the previously waived fees and costs of either party. Gov. Code Section 68637	
Case Name and Number: Document Examiner:  CLERK'S NOTES TO SUBMITTING PARTY OR JUDICIAL OFFICER:	

JUDICIAL OFFICER'S NOTES TO CLERK OR SUBMITTING PARTY: