

**Janitorial Services - RFP No. 29**  
**Pre-Proposal Conference**  
**Friday 3/18/16 @ 2:00**

Superior Court of California, County of Sonoma  
600 Administration Drive, Courtroom 12  
Santa Rosa, CA 95403

Brett O'Rourke (Facilities Manager)  
Rhonda Mobley (Procurement Specialist)

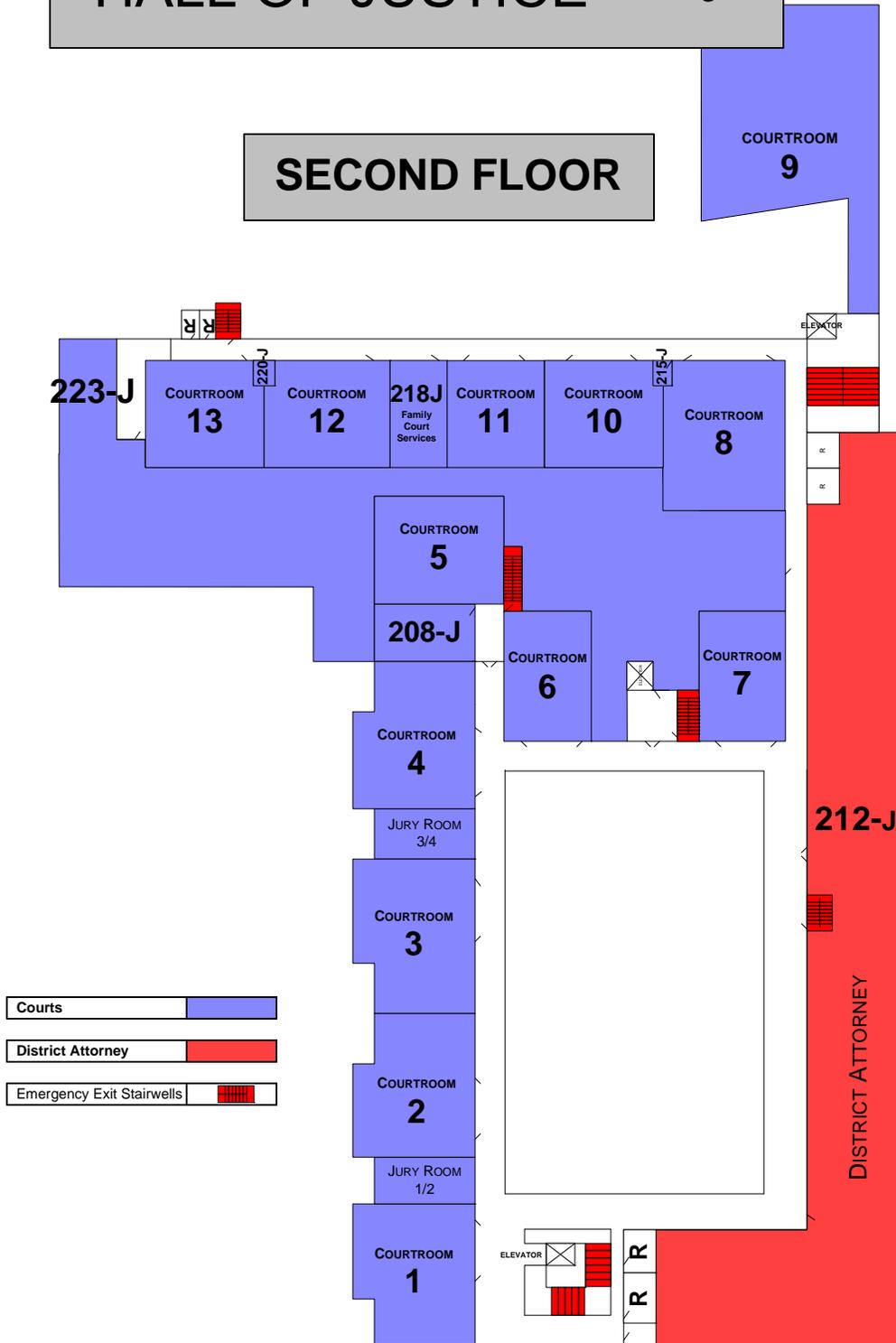
---

1. Sign in
2. Welcoming remarks and introductions
3. Agenda:
  - RFP overview
  - Walk-through the Hall of Justice and discuss Description of Services
  - Questions
4. RFP overview
  - Review key dates (Page 8)
  - Description of Services (Page 2)
  - Proposal Submission & Contents (Page 10)
  - Proposal Evaluation (Page 14)
  - Questions and Answers
  - <http://sonoma.courts.ca.gov/info/purchasing>
  - Contract duration:
    - 2 year initial term, 3 one year options to extend
    - Upon completion of new court facility agreement will be terminated for convenience
5. Court facility visit
6. Final questions

# SONOMA COUNTY HALL OF JUSTICE



## SECOND FLOOR



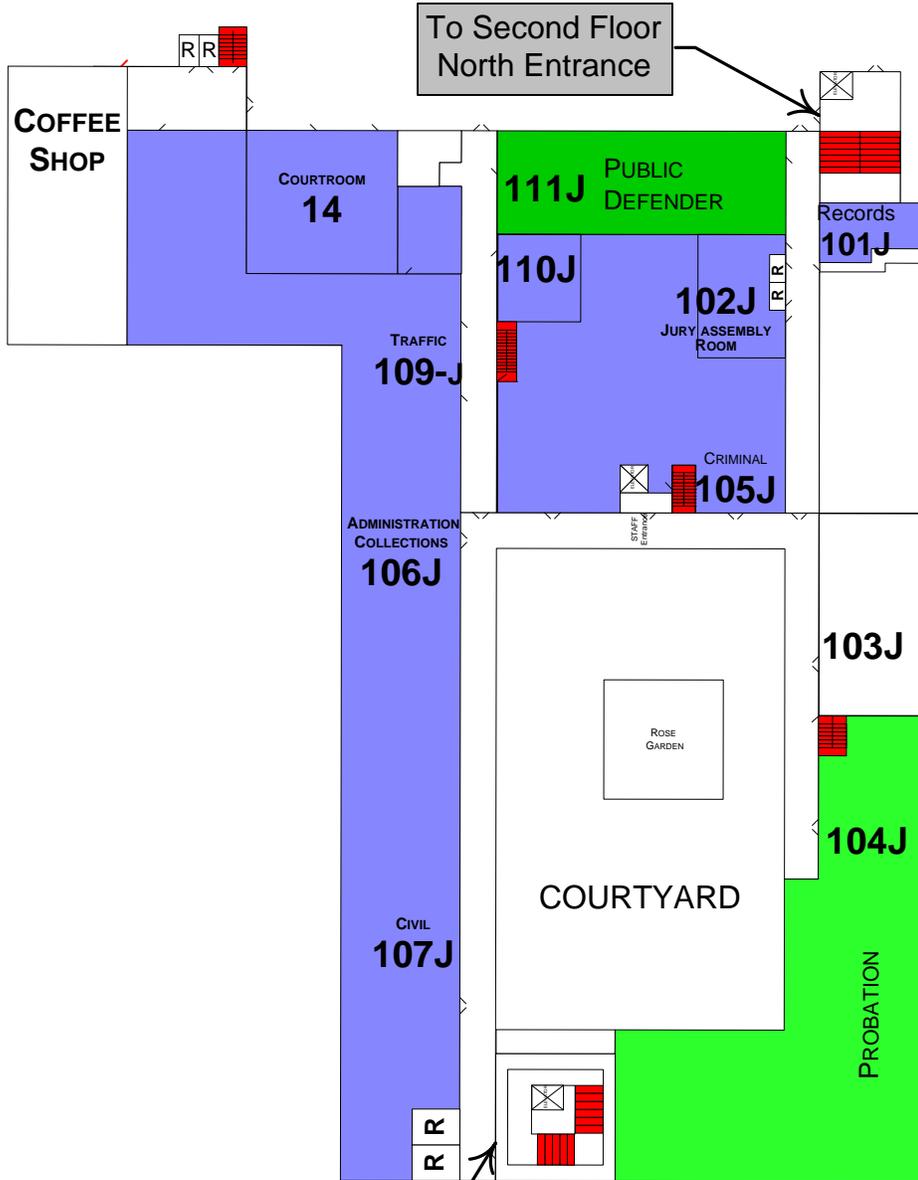
# SONOMA COUNTY HALL OF JUSTICE

600 ADMINISTRATION DRIVE



COURTROOM  
15

## FIRST FLOOR



To Second Floor  
North Entrance

COFFEE  
SHOP

COURTROOM  
14

111J PUBLIC  
DEFENDER

Records  
101J

110J

102J  
JURY ASSEMBLY  
ROOM

TRAFFIC  
109-J

CRIMINAL  
105J

ADMINISTRATION  
COLLECTIONS  
106J

103J

ROSE  
GARDEN

104J

COURTYARD

CIVIL  
107J

PROBATION

Courts	
Public Defender	
Probation	
Emergency Exit Stairwells	

To Second Floor  
South Entrance

600 ADMINISTRATION DRIVE



ADMINISTRATION DRIVE