

Application for SONOMA COUNTY SUPERIOR COURT PANEL OF MEDIATORS

Name _____

Please note: The information you provide in this application will be used to qualify you for the Sonoma County Superior Court Panel of Mediators and may also be included in publicity, resource guides, the court's web site, and other materials regarding the Sonoma County Superior Court ADR Programs.

I. QUALIFICATIONS

Please check which combination of training and experience that you believe qualifies you to serve as a mediator. ***Please note: These requirements are minimums; meeting the minimum requirements does not automatically result in acceptance as a panelist. Participation in the Sonoma County Superior Court's Mediation Program rests solely within the Court's discretion and is at the Court's pleasure.***

There are two different ways to qualify for the Sonoma County Superior Court Panel of Mediators, designated as Tracks A, B, and C. Please place a check in the box next to the Track under which you are applying.

- Track A:** Have completed at least 5 days or 40 hours of participatory education or training including role playing in mediation conducted by a recognized mediation training or education provider *and* have completed at least 5 mediations serving as a mediator during the past twenty-four months and a total of at least 10 mediations.

- Track B:** Have completed at least 2 days or 20 hours of participatory education or training including role playing in mediation conducted by a recognized mediation training or education provider *and* have completed at least 5 mediations serving as a mediator during the past twenty-four months and a total of at least 15 mediations.

II. PERSONAL (All fields are required)

Name: _____ Occupation: _____

Firm/Employer: _____

Address: _____

Street City State Zip Code

Mailing Address (if different): _____

Street City State Zip Code

Telephone: (____) _____ Cell: (____) _____ Fax: (____) _____

E-mail: _____

Year admitted to the Bar: _____ () Active () Inactive; Bar # _____ State _____

Are you licensed in a profession or occupation other than law? _____

Occupation _____ Licensing Agency _____

State _____ License # _____.

Do you carry Errors & Omissions Insurance for Mediators? (If yes, indicate carrier, level of coverage, and term): _____

Education

School Course of Study Dates Degree/Certificates

ADR Experience (Please attach additional sheets, if necessary)

Please list other ADR panels (e.g.: federal and/or county court panels, private providers, etc.) on which you have served during the past five years:

Summarize other professional experience, particularly during last five years, and other professional affiliations: _____

Foreign Language Capabilities

Foreign Languages: _____

Degree of Fluency: _____

Mediation Style Please provide a description of your mediation style or philosophy:

Mediation Rates What are your fees? \$ _____ per _____. Do you charge a minimum fee? If so, what is the minimum fee? \$_____.

Do you offer sliding-scale fees? (Y/N) _____

III. TRAINING AND EXPERIENCE (Please attach additional sheets if necessary.)

Mediation Training Programs Completed

<u>Program Title</u>	<u># of Hours</u>	<u>Dates</u>	<u>Name & Address of Provider</u>
_____	_____	_____	_____
_____	_____	_____	_____

Mediation Experience (Past twenty-four months): Please be cautious not to reveal confidential information.

<i>Type of Case</i>	<i>Year</i>	<i>(# of hours or sessions)</i>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

Other Mediation Experience: Please be cautious not to reveal confidential information.

<i>Type of Case</i>	<i>Year</i>	<i>(# of hours or sessions)</i>
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____

If applying to the Mediation Panel based on other satisfactory evidence of mediation training, skills or current experience, please attach a separate sheet detailing such other training, experience or skills.

Mediation References

Provide three references (parties, counsel or other representatives) for the mediation panel. Please list at least two persons who have been participants in mediations you have conducted.

(We encourage you to be mindful of the confidentiality requirements and to seek prior permission to use these names. These names will be used only to evaluate applicant qualification and will not be published elsewhere.)

<u>Reference Contact Name</u>	<u>Address</u>	<u>Phone</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

IV. SUBJECT MATTER BACKGROUND/EXPERIENCE

Please indicate areas with which you have experience. For non-legal experience, please indicate the capacity in which you gained expertise in the area.

Area of Expertise	Legal Experience (# of years)	Other Experience (# of years)	Experience as a Mediator (# of mediations)
Business			
Construction Defect			
Collections			
Defamation			
Elder			
Employment			
Estate/Trust/ Probate			
Fraud			
Family Law			
Intellectual Property			

Insurance			
Juvenile			
Labor			
Neighborhood			
Personal Injury			
Professional Malpractice indicate areas (e.g. medical/legal)			
Product Liability			
Public Agency			
Real Estate/ Land Use			
Unlawful Detainer			
Other (specify)			

Have you ever been convicted of a felony or a crime? If so, explain: (Please attach additional sheets, if necessary) _____

Have you ever been expelled, suspended or publicly reprovved by the State Bar of California, a local bar association or other professional licensing entity? If so, explain: (Please attach additional sheets, if necessary) _____

Has a complaint ever been made against you as a Mediator? If yes, please explain: (Please attach additional sheets if necessary): _____

V. AGREEMENT

I consent to:

1. Fully comply with the Rules of Conduct for Mediators in Court-Connected Mediation Programs for General Civil Cases. (California Rules of Court, Rules 3.850 – 3.878). In particular: comply with all disclosure requirements regarding conflicts of interest and with the mediator complaint procedures.
2. Be available for an in-person interview by a representative of the Court’s Mediation Program.
3. Agree to be evaluated by a representative of the Court’s Mediation Program during a mediation.
4. Inquire about any special needs of mediation participants. The inquiry shall not be limited to ADA requirements and shall include questions about translation requirements and whether participants may have problems sitting for long periods of time or have other need other physical assistance.
5. Fully disclose all fees that you charge in writing, prior to the mediation.
6. Agree to maintain currency in mediation skills by conducting a minimum of five mediations per year.
7. Agree to maintain subject matter currency by completing a minimum of 4 hours of continuing education in alternative dispute resolution every year.
8. Provide not to exceed 8 hours per year of services *pro bono* and/or for a reduced-fee, based on party income-eligibility. Mediations pursuant to this portion of the agreement will be referred by the court.
9. Provide the Court with a personal photograph (optional) and such other supplemental information as may be requested from time to time.
10. Fully comply with Local Rule 16, as amended from time to time. In particular, fill out and return Mediator evaluation forms and distribute attorney, client, and non-party participant evaluation forms as required by Local Rule 16.

My signature below certifies that I have made full disclosure of all information requested in this application form and that I agree to all of the above.

SIGNATURE: _____ Date: _____

Please send this completed application, together with a photograph/professional portrait (either a print or an electronically scanned image--*optional*) for inclusion in the court’s website, addressed to:

ADR Program Coordinator
Sonoma County Superior Court
3055 Cleveland Avenue
Santa Rosa, California 95403