

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SONOMA
Civil Division

3055 Cleveland Ave
Santa Rosa, CA 95403-2122 707-521-6610
www.sonoma.courts.ca.gov

SELF-HELP CENTER
707-521-6534
SelfHelp@sonomacourt.org

NAME CHANGE PACKET

Filing Fee: **\$435.00** first paper fee plus the court reporting fee for hearing of **\$30**. If you cannot afford the filing fees, ask the clerk for a request to waive court fees. Included in this packet are the forms you will need when applying for a change of name. Your name change matter may or may not require each form included in this packet. All forms may be accessed by going to the Court's website at www.sonoma.courts.ca.gov/forms-filing/packets.

Civil Case Cover Sheet	CM-010
Instructions for Filing a Petition for Change of Name	NC-100-INFO
Petition for Change of Name	NC-100
Attachment to Petition for Change of Name	NC-110
Declaration of Guardian	NC-110G
Order to Show Cause for Change of Name.....	NC-120
Proof of Service of Order to Show Cause (Change of Name).....	NC-121
Decree Changing Name.....	NC-130
Decree Changing Name (for Minor by Guardian).....	NC-130G

INFORMATION ABOUT NAME CHANGE PETITIONS

The originals of the forms and at least one copy must be submitted with the filing fee, or fee waiver application. Include a self-addressed, stamped envelope with your documents. Using your endorsed copy, you will need to make additional copies for service on those persons that must receive them before the Court considers your petition.

Include two self-addressed, stamped envelopes with your documents. One will be used by the clerk's office to return your copies of filed documents to you. The other will be used to return copies of the Decree after the court hears your petition. The fee for each certified copy of the Decree is \$40.50; \$40 for the certification fee and \$.50 per page for the copy.

1. Documents to File: File a Petition for *Change of Name*, *Attachment to Petition for Change of Name*, *Order to Show Cause for Change of Name*, *Civil Case Cover Sheet* and *Decree Changing Name* with the court along with the filing fee. Enclose a check in the amount of \$40.00 for each certified copy of the decree you require. This will eliminate the need for you to return to the Clerk's Office to have copies made at a later time.

Pursuant to CCP 1279.5, the Court is required to contact the California Justice Information System and California Law Enforcement Telecommunications System to determine if the applicant is under the jurisdiction of the Department of Corrections or is a registered sex offender.

2. Calendar Date: After the petition is filed with the court, you will be assigned a court date. The court date will be approximately 45 days from the date you file the petition.

3. Publish the Order to Show Cause: You must take a copy of the Order to Show Cause for Change of Name to a newspaper for publication. The notice should be published once a week for four weeks (CCP 1277(a)). For the names of local newspapers please see the list below.

4. Proof of Publication: You must file the Proof of Publication with the Clerk's Office 7 days prior to the court date. (Some newspapers mail this to us for you, others do not. Please check with the newspaper to verify their procedure).

5. Tentative Rulings: Tentative rulings may be obtained online between the hours of 2:00 p.m. and 4:00 p.m. on the day prior to your hearing on the Court's website at www.sonoma.courts.ca.gov. For tentative rulings by phone, please call (707) 521-6606. If the judge has approved your petition for change of name, you will not need to appear in court.

6. Your copy or copies of the *Decree Changing Name* will be mailed to you if a self-addressed stamped envelope was provided.

ADJUDICATED NEWSPAPERS IN SONOMA COUNTY

An online list of adjudicated newspapers is available at <https://sonomacounty.ca.gov/administrative-support-and-fiscal-services/clerk-recorder-assessor-registrar-of-voters/clerk-recorder/clerk-services/fictitious-business-names/adjudicated-newspapers>.

<u>THE COMMUNITY VOICE</u> legals@thecommunityvoice.com	P.O. Box 2038	Rohnert Park, CA 94927	(707) 584-2222
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<u>THE HEALDSBURG TRIBUNE</u> legals@healdsburgtribune.com	445 Center St. #4C* *No In-Person Service	Healdsburg, CA 95447	(707) 723-5543
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<u>PETALUMA ARGUS-COURIER</u> legals@arguscourier.com	P.O. Box 750308* *No In-Person or Mail Service	Petaluma, CA 94954	(707) 526-8508
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<u>THE PRESS DEMOCRAT</u> legals@pressdemocrat.com	416 B. St.* *No In-Person or Mail Service	Santa Rosa, CA 95401	(707) 526-8508
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<u>THE SONOMA INDEX TRIBUNE</u> legals@sonomanews.com	P.O. Box C* *No In-Person or Mail Service	Sonoma, CA 95476	(707) 526-8508
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ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: EMAIL ADDRESS: ATTORNEY FOR (name):	STATE BAR NUMBER: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.:	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:		
CASE NAME:		
CIVIL CASE COVER SHEET <input type="checkbox"/> Unlimited (Amount demanded exceeds \$35,000)	<input type="checkbox"/> Limited (Amount demanded is \$35,000 or less)	Complex Case Designation <input type="checkbox"/> Counter <input type="checkbox"/> Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402)
		CASE NUMBER: JUDGE: DEPT.:

Items 1–6 below must be completed (see instructions on page 2 and examples on page 3).

1. Check **one** box below for the case type that best describes this case:

<p>Auto Tort</p> <input type="checkbox"/> Auto (22) <input type="checkbox"/> Uninsured motorist (46) <p>Asbestos</p> <input type="checkbox"/> Asbestos (04) <p>Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort</p> <input type="checkbox"/> Product liability (24) <input type="checkbox"/> Medical malpractice (45) <input type="checkbox"/> Other PI/PD/WD (23) <p>Non-PI/PD/WD (Other) Tort</p> <input type="checkbox"/> Business tort/Unfair business practice (07) <input type="checkbox"/> Civil rights (08) <input type="checkbox"/> Defamation (13) <input type="checkbox"/> Fraud (16) <input type="checkbox"/> Intellectual property (19) <input type="checkbox"/> Professional negligence (25) <input type="checkbox"/> Other non-PI/PD/WD tort (35) <p>Employment</p> <input type="checkbox"/> Wrongful termination (36) <input type="checkbox"/> Other employment (15)	<p>Contract</p> <input type="checkbox"/> Breach of contract/warranty (06) <input type="checkbox"/> Song-Beverly Act: Motor Vehicle Lemon Law (49) <input type="checkbox"/> Rule 3.740 collections (09) <input type="checkbox"/> Other collections (09) <input type="checkbox"/> Insurance coverage (18) <input type="checkbox"/> Other contract (37) <p>Real Property</p> <input type="checkbox"/> Eminent domain/Inverse condemnation (14) <input type="checkbox"/> Wrongful eviction (33) <input type="checkbox"/> Other real property (26) <p>Unlawful Detainer</p> <input type="checkbox"/> Commercial (31) <input type="checkbox"/> Residential (32) <input type="checkbox"/> Drugs (38) <p>Judicial Review</p> <input type="checkbox"/> Asset forfeiture (05) <input type="checkbox"/> Petition re arbitration award (11) <input type="checkbox"/> Writ of mandate (02) <input type="checkbox"/> Other judicial review (39) <p>Employment Development Department (EDD)</p> <input type="checkbox"/> EDD decision review (48)	<p>Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400–3.404)</p> <input type="checkbox"/> Antitrust/Trade regulation (03) <input type="checkbox"/> Construction defect (10) <input type="checkbox"/> Mass tort (40) <input type="checkbox"/> Securities litigation (28) <input type="checkbox"/> Environmental/Toxic tort (30) <input type="checkbox"/> Comprehensive groundwater adjudication (47) <input type="checkbox"/> Insurance coverage claims arising from the above listed provisionally complex case types (41) <p>Enforcement of Judgment</p> <input type="checkbox"/> Enforcement of judgment (20) <p>Miscellaneous Civil Complaint</p> <input type="checkbox"/> RICO (27) <input type="checkbox"/> Other complaint (not specified above) (42) <p>Miscellaneous Civil Petition</p> <input type="checkbox"/> Partnership and corporate governance (21) <input type="checkbox"/> Other petition (not specified above) (43)
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CASE TYPES AND EXAMPLES

The list below provides explanations and examples for the case type checkboxes listed in item 1 on this form. The lists of examples below are not meant to be exhaustive, and some case types may have causes of action not listed here.

Auto Tort

- Auto (22)–Personal Injury/Property Damage/
Wrongful Death
- Uninsured Motorist (*if the case involves an
uninsured motorist claim subject to
arbitration, check this item instead of Auto*)
(46)

Asbestos

- Asbestos (04)
- Asbestos Property Damage
- Asbestos Personal Injury/Wrongful Death

**Other PI/PD/WD (Personal Injury/
Property Damage/Wrongful Death) Tort**

- Product Liability (*not asbestos or
environmental/toxic tort*) (24)
- Medical Malpractice (45)
- Medical Malpractice–Physicians &
Surgeons
- Other Professional Health Care
Malpractice
- Other PI/PD/WD (23)
- Premises Liability (e.g., slip and fall)
- Intentional Bodily Injury/PD/WD (e.g.,
assault, vandalism)
- Intentional Infliction of Emotional Distress
- Negligent Infliction of Emotional Distress
- Other PI/PD/WD

Non-PI/PD/WD (Other) Tort

- Business Tort/Unfair Business Practice (07)
- Civil Rights (e.g., discrimination, false arrest)
(*not civil harassment*) (08)
- Defamation (e.g., slander, libel) (13)
- Fraud (*other than contract*) (16)
- Intellectual Property (19)
- Professional Negligence (25)
- Legal Malpractice
- Other Professional Malpractice
(*not medical*)
- Other Non-PI/PD/WD Tort (35)

Employment

- Wrongful Termination (36)
- Other Employment (15)

Contract

- Breach of Contract/Warranty (06)
- Breach of Rental/Lease Contract (*not
unlawful detainer or wrongful eviction*)
- Contract/Warranty Breach–Seller Plaintiff
(*not fraud*)
- Negligent Breach of Contract/Warranty
- Other Breach of Contract/Warranty
- Song–Beverly Act: Motor Vehicle Lemon Law
(*check this item if the case involves a Song-
Beverly Act claim regarding a motor
vehicle*) (49)
- Rule 3.740 Collections (*as defined in Cal.
Rules of Court, rule 3.740(a)*) (09)
- Other Collections (e.g., money owed, open
book accounts, promissory note) (09)
- Insurance Coverage (*not provisionally
complex*) (18)
- Auto Subrogation
- Other Coverage
- Other Contract (37)
- Contractual Fraud
- Other Contract Dispute

Real Property

- Eminent Domain/Inverse Condemnation (14)
- Wrongful Eviction (33)
- Other Real Property (e.g., quiet title) (26)
- Writ of Possession of Real Property
- Mortgage Foreclosure
- Quiet Title
- Other Real Property (*not unlawful
detainer*)

Unlawful Detainer

- Commercial (31)
- Residential (32)
- Drugs (*if the case involves illegal drugs, check
this item; otherwise, choose Commercial or
Residential*) (38)

Judicial Review

- Asset Forfeiture (05)
- Petition re Arbitration Award (11)
- Writ of Mandate (02)
- Writ–Administrative Mandamus
- Writ–Mandamus on Limited Court Case
Matter
- Writ–Other Limited Court Case Review
- Other Judicial Review (39)
- Review of Health Officer Order
- Notice of Appeal–Labor Commissioner
Appeals

Employment Development Department (EDD)

- EDD Decision Review (*if the case involves an
Employment Development Department
decision, check this item instead of
wrongful termination or other employment*)
(48)

**Provisionally Complex Civil Litigation (Cal.
Rules of Court, rules 3.400–3.404)**

- Antitrust/Trade Regulation (03)
- Construction Defect (10)
- Mass Tort (40)
- Securities Litigation (28)
- Environmental/Toxic Tort (30)
- Comprehensive Groundwater Adjudication
(47)
- Insurance Coverage Claims (*arising from
provisionally complex case type listed
above*) (41)

Enforcement of Judgment

- Enforcement of Judgment (20)
- Abstract of Judgment (Out of County)
- Confession of Judgment (*non-domestic
relations*)
- Sister-State Judgment
- Administrative Agency Award
- Petition/Certification of Entry of Judgment
on Unpaid Taxes
- Other Enforcement of Judgment Case

Miscellaneous Civil Complaint

- RICO (27)
- Other Complaint (*not specified above*) (42)
- Declaratory Relief Only
- Injunctive Relief Only (*non-harassment*)
- Mechanic's Lien
- Other Commercial Complaint Case
(*non-tort/non-complex*)
- Other Civil Complaint (*non-tort/
non-complex*)

Miscellaneous Civil Petition

- Partnership and Corporate Governance (21)
- Other Petition (*not specified above*) (43)
- Civil Harassment
- Workplace Violence
- Elder/Dependent Adult Abuse
- Election Contest
- Petition for Name Change
- Petition for Relief From Government
Claim Requirement
- Other Civil Petition

INSTRUCTIONS FOR FILING A PETITION FOR CHANGE OF NAME

NC-100-INFO

1. Where to File

- a. California residents: The petition for change of name must be filed in the superior court of the county where the person whose name is to be changed is a resident.
- b. Non-California residents: If the person whose name is to be changed is also requesting an order for the issuance of a new California marriage license and certificate, a new California birth certificate for the person whose name is to be changed, or a new California birth certificate for a minor or adult child of the person whose name is to be changed, the petition for change of name must be filed in the superior court of the county where the marriage took place, or where the birth certificate was issued.

2. Whose Name May Be Changed

The petition may be used to change your own name and, under certain circumstances, the names of others (e.g., children under 18 years of age).

3. Confidentiality of Certain Names

If you want to file a petition for change of name and have your current and proposed names kept confidential as part of Safe at Home, the Secretary of State's address confidentiality program (Code Civ. Proc., § 1277(b)), **do not file anything with the court** until Safe at Home has confirmed you are an active participant in the program. Read *Information Sheet for Name Change Proceedings Under Address Confidentiality Program (Safe at Home)* (form NC-400-INFO) for more information.

4. What Forms Are Required

If you are requesting a change of name unrelated to your gender identity, prepare an original and two copies of each of the following documents:

- a. *Petition for Change of Name* (form NC-100)
- b. *Name and Information About the Person Whose Name Is to Be Changed* (form NC-110) (attach as many copies as necessary)
- c. *Order to Show Cause—Change of Name* (form NC-120)
- d. *Decree Changing Name* (form NC-130 or, for guardians, form NC-130G)
- e. *Civil Case Cover Sheet* (form CM-010)

In addition, a guardian must prepare and attach *Supplemental Attachment to Petition for Change of Name (Declaration of Guardian)* (form NC-110G) for each child whose name is to be changed.

Local courts may require additional local forms. Check with the court to determine if additional forms are required.

If you are requesting a change of name to conform to your gender identity, please read *Instructions for Filing a Petition for Change of Name to Conform to Gender Identity* (form NC-200-INFO).

If you are requesting a change of name and recognition of a change of gender and sex identifier, read the following:

- *Instructions for Filing Petition for Recognition of Adult's Change of Gender and Sex Identifier, Name Change, and Issuance of New Certificates* (form NC-300-INFO) if you are an adult petitioning on your own behalf.
- *Instructions for Filing Petition for Recognition of Minor's Change of Gender and Sex Identifier* (form NC-500-INFO) if you are petitioning on behalf of a minor.

5. Filing and Filing Fee

If you are filing in person or by mail, file the original versions (not copies) of the forms listed above with the clerk of the court and obtain two file-endorsed copies of the petition (form NC-100). You will be charged a filing fee unless you qualify for a fee waiver. (If you want to apply for a fee waiver, read *Request to Waive Court Fees* (form FW-001) and *Information Sheet on Waiver of Court Fees and Costs* (form FW-001-INFO).) There is no filing fee for minors in the State's address confidentiality program (Safe at Home).

6. Requesting a Court Hearing Date and Obtaining the Order to Show Cause

When you file *Order to Show Cause—Change of Name* (form NC-120), you will need to ask the court for a hearing date. You should request a date that is at least six weeks after the date you file the form. Take the completed form to the clerk's office. The clerk will provide the hearing date and location, obtain the judicial officer's signature, file the original, and give you a copy.

7. Publishing the Order to Show Cause

In most cases, a copy of the *Order to Show Cause—Change of Name* must be published in a local newspaper of general circulation once a week for **at least four consecutive weeks** before the date of the hearing. You must select the newspaper from among those newspapers legally qualified to publish orders and notices. The newspaper used must file a Proof of Publication with the superior court before the hearing. If no newspaper of general circulation is published in the county, the court may order the *Order to Show Cause* to be posted by the clerk.



But you **do not have to publish** the order if the following applies:

- You are a participant in the State Witness Program;
- You are a participant in the address confidentiality program, and the petition alleges that you are petitioning to avoid (a) domestic violence, (b) stalking, (c) sexual assault, or (d) human trafficking; or
- The name change is for a minor or nonminor dependent under the jurisdiction of the juvenile court.

8. Name Change for Children

- a. If you are a petitioning parent requesting the name change for a child under 18 years of age, and one of the parents, if living, does not join in consenting to the name change, the petitioning parent must have a copy of the *Order to Show Cause* or notice of the time and place of the hearing served on a nonconsenting parent. Service must be made **at least 30 days prior to the hearing**. Service must be in person or, if out of state, by mail, in the manner described in Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.
- b. If a nonconsenting parent resides in California, the order or notice must be personally served on a nonconsenting parent. You, as the person filing this case, cannot personally serve this document.
- c. If a nonconsenting parent resides outside California, that parent may be served by sending a copy of the order or notice by first-class mail, postage prepaid, return receipt requested.
- d. If you are the guardian of a minor and filing a petition to change the name of that minor, you must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing. Service must be made in person or, if out of state, by mail, in the manner described in Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

If you have served a parent or grandparent, file a copy of the completed *Proof of Service of Order to Show Cause* (form NC-121) with the court before the hearing. If the child has more than two legal parents, please attach form MC-025 to the petition and explain.

9. Name Change for Person in Jail or Prison or on Parole

If you are a person in county jail, or under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison, or on parole) you may file a petition to change your name, but must serve the petition on a government agency.

- If in county jail, you must provide a copy of the petition to the county sheriff's department. Check with the department as to how that should be done.
- If in state prison, you must provide a copy of the petition to the warden. Check with the warden's office as to how that should be done.
- If on parole, you must provide a copy of the petition to the regional parole administrator. Check with the administrator's office as to how that should be done.

After you have provided a copy to the sheriff, warden, or regional parole administrator, file a copy of the completed *Proof of Service By Mail* (form POS-030) with the court.

Note that the declaration on form NC-110 as to whether the petitioner is in jail or under jurisdiction of the California Department of Corrections and Rehabilitation is only for purposes of determining if service of the petition is required.

10. Court Hearing

If no written objection is filed at least two court days before the scheduled hearing, the court may grant the petition and sign the decree without a hearing. Check with the court to find out if a hearing will be held. If there is a hearing, bring copies of all documents to the hearing. If the judicial officer grants the petition, the judicial officer will sign the original decree.

11. Requesting Accommodations for Disability

If you have a disability and need an accommodation to help you access your court hearing, you can use *Disability Accommodation Request* (form MC-410) to make your request. You can also ask the court's ADA Coordinator in your court for help. For more information, see *How to Request a Disability Accommodation for Court* (form MC-410-INFO).

12. Issuance of New Birth Certificate

If you were born in California and want to amend a birth certificate to show the name change, you should contact the following office:

California Department of Public Health
Vital Records - MS 5103
P.O. Box 997410
Sacramento, CA 95899-7410

Phone: 916-445-2684
Website: www.cdph.ca.gov

Local courts may supplement these instructions. Check with the court to determine whether supplemental information is available. For instance, the court may provide you with additional written information identifying the department that handles name change petitions, the times when petitions are heard, and the newspapers that may be used to publish the *Order to Show Cause*.

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: EMAIL ADDRESS: ATTORNEY FOR (name):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITION OF (name of each petitioner):	
PETITION FOR CHANGE OF NAME	CASE NUMBER:

Instructions for completing this form: Before you complete this form, read *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO). If you want to file this petition under the Safe at Home (address confidentiality) program, read form NC-400-INFO first. Do not use form NC-100 if the change of name is related to gender identity. To petition for a change of name to conform to gender identity, use form NC-200. To petition for a change of name as part of a petition to also recognize a change of gender and sex identifier, use form NC-300 for an adult or form NC-500 for a minor.

1. The petitioner is (current legal name):
2. The person, or all persons, listed in item 3 (check a or b):
 - a. reside in this county.
 - b. do not live in California and (check 1 or 2):
 - (1) want a name change on a marriage license, and were married in this county.
 - (2) want a name change on their or their child's birth certificate, which was issued in this county. Continued (If multiple people are listed in item 3 and the answer to this question is different for those people, you must attach answers to this question for each individual as Attachment 2.)
3. Petitioner requests that the court decree the following name changes (list every name that you are seeking to change):

<u>Current legal name</u>	<u>Proposed legal name</u>
a. _____	changed to _____
b. _____	changed to _____
c. _____	changed to _____

 Continued (If you are seeking to change additional names, you must prepare a list and attach it to this petition as Attachment 3.)
4. Petitioner requests that the court issue an order directing all interested persons to appear or file objections to show cause why this petition for change of name of the persons identified in item 3 should not be granted.
5. The number of persons under 18 years of age whose names are to be changed is (specify):
6. If this petition requests the change of name of any person or persons under 18 years, this request is being made by
 - a. two parents.
 - b. one parent.
 - c. near relative (relationship):
 - d. guardian.
 - e. attorney for an individual under the jurisdiction of the juvenile court:
 - f. other (specify):
7. For each person whose name is to be changed (see item 3), petitioner attaches *Name and Information About the Person Whose Name Is to Be Changed* (form NC-110).
8. Number of pages attached (specify number):

PETITION OF <i>(name of petitioner or petitioners)</i> : <div style="text-align: right;">FOR CHANGE OF NAME</div>	CASE NUMBER:
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**NAME AND INFORMATION ABOUT THE PERSON
WHOSE NAME IS TO BE CHANGED**
Attachment to *Petition* (form NC-100)

Attachment _____ of _____

*(You must use a **separate** attachment for **each person** whose name is to be changed. If petitioner is a guardian of a minor, a declaration of guardian (form NC-110G) must also be completed and attached for each minor whose name is to be changed.)*

1. Petitioner applies for a decree to change the name of the following person:

- a. Self
- Another person
 - (1) Current legal name *(specify)*:
 - (2) Proposed legal name *(specify)*:
 - (3) Born on *(date of birth)*: _____ and presently
 - under 18 years of age
 - 18 years of age or older
 - (4) Born at *(place of birth)*:
 - (5) Sex as stated on birth certificate *(check one; if your birth certificate reflects a nonbinary (X) gender marker, check the box shown on the original birth certificate for the purpose of a federal database search)*:
 - Male
 - Female
 - (6) Current residence address *(street)*:
 City: _____ County: _____ State: _____ Zip: _____

b. Reason for name change *(explain)*:

- c. Relationship of the petitioner to the person whose name will be changed:
 - (1) Self
 - (2) Parent
 - (3) Guardian
 - (4) Guardian ad litem or attorney for minor appointed by juvenile court
 - (5) Near relative *(indicate relationship)*:
 - (6) Other *(specify)*:

d. If the person whose name will be changed is under 18 years of age, provide the names and addresses, if known, of the following persons:

- (1) Parent *(name)*: _____ *(address)*: _____
- (2) Parent *(name)*: _____ *(address)*: _____
- (3) *(Only if neither parent is living)* Near relatives *(names, relationships, and addresses)*:



PETITION OF <i>(name of petitioner or petitioners):</i> <div style="text-align: right;">FOR CHANGE OF NAME</div>	CASE NUMBER:
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(If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration.)

DECLARATION

I declare under penalty of perjury under the laws of the State of California that *(check one)* I am not I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail **and** *(check one)* I am not I am required to register as a sex offender under Penal Code section 290.

Date:

Type or Print Name of Person Whose Name Is to Be Changed
(Use Current Legal Name)

▶ _____
Signature of Person Whose Name Is to Be Changed

(If petitioner is represented by an attorney, the attorney's signature follows):

Date:

Type or Print Name of Petitioner's Attorney

▶ _____
Signature of Attorney

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment. If the petitioner is the person whose name is to be changed, use the petitioner's current legal name.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

Date:

Type or Print Name

▶ _____
Signature of Petitioner

Date:

Type or Print Name

▶ _____
Signature of Petitioner

Add Additional Signature Lines for Additional Petitioners

Signature of Petitioners Follows Last Attachment

PETITION OF <i>(Name of petitioner or petitioners)</i> : _____	CASE NUMBER: _____
FOR CHANGE OF NAME	

DECLARATION OF GUARDIAN
Supplemental Attachment to *Petition for Change of Name* (Form NC-100) Attachment _____ of _____
(If you are petitioning as a guardian of a minor, you must use a separate supplemental attachment for each minor whose name is to be changed.)

- 7. a. Petitioner *(name)*:
- b. Petitioner's address *(street, city, county, and zip code)*:

- c. Petitioner is the guardian of the following minor whose name is to be changed:
 - (1) Name *(present name of child)*:
 - (2) Address *(street, city, county, and zip code)*:

- d. Petitioner was appointed guardian of the minor identified in item 7c by *(specify)*:
 - (1) Superior Court of California, County of *(name)*:
 - (2) Department *(check one)*: Juvenile Probate
 - (3) Case number *(specify)*:
 - (4) Date of appointment *(specify)*:

- e. The grandparents of the minor whose name is to be changed are *(provide names and addresses, if known)*:
 - (1) Grandfather *(name)*: _____ *(address)*: _____
 - (2) Grandmother *(name)*: _____ *(address)*: _____
 - (3) Grandfather *(name)*: _____ *(address)*: _____
 - (4) Grandmother *(name)*: _____ *(address)*: _____

- f. The minor identified in item 7c is likely to remain under the guardian's care until the minor reaches the age of majority because *(explain)*:

Continued *(if you need additional space, check the box, prepare an Attachment 7f, and attach it to this declaration).*

- g. The minor identified in item 7c is not likely to be returned to the custody of his or her parents because *(explain)*:

Continued *(if you need additional space, check the box, prepare an Attachment 7g, and attach it to this declaration).*

- h. Other relevant information about the guardianship and why the proposed name change is in the best interest of the minor *(specify)*:

Continued *(if you need additional space, check the box, prepare an Attachment 7h, and attach it to this declaration).*

I declare under penalty of perjury under the laws of the State of California that the information in the foregoing declaration is true and correct.

Date:

 (TYPE OR PRINT NAME)

 (SIGNATURE OF PETITIONER)

Guardian of *(name of minor)*:

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SONOMA STREET ADDRESS: 3055 Cleveland Avenue MAILING ADDRESS: 3055 Cleveland Avenue CITY AND ZIP CODE: Santa Rosa, CA 95403 BRANCH NAME: Civil and Family Courthouse	
PETITION OF (name of each petitioner): <div style="text-align: right;">FOR CHANGE OF NAME</div>	
ORDER TO SHOW CAUSE—CHANGE OF NAME	CASE NUMBER:

TO ALL INTERESTED PERSONS:

1. Petitioner (name): _____ filed a petition with this court
 for a decree changing names as follows:
- | <u>Present name</u> | to | <u>Proposed name</u> |
|---------------------|----|----------------------|
| a. _____ | to | _____ |
| b. _____ | to | _____ |
| c. _____ | to | _____ |
| d. _____ | to | _____ |
| e. _____ | to | _____ |

Continued on Attachment 1.

2. THE COURT ORDERS that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

NOTICE OF HEARING

a. Date: _____ Time: _____ <input type="checkbox"/> Dept.: _____ <input type="checkbox"/> Room: _____

- b. The address of the court is same as noted above other (specify): _____

(To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to www.courts.ca.gov/find-my-court.htm.)

3. a. A copy of this Order to Show Cause must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation:
 (for resident of this county) printed in this county (specify paper): _____
 (for other petitioners) printed in the county in which petitioner resides or, if no county, in the local subdivision or territory where petitioner resides.
- b. Other (specify): _____

Date: _____

 JUDGE OF THE SUPERIOR COURT

(If petitioner is requesting change of name of a minor, see Note Regarding Petition for Minors on page 2.)

NOTE REGARDING PETITIONS FOR MINORS

When a *Petition for Change of Name* has been filed for a child by one parent and the other parent, if living, does not join in consenting to the name change, the petitioner must have a notice of the time and place of the hearing or a copy of the *Order to Show Cause* served on the other parent not less than 30 days prior to the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

If a petition to change the name of a child has been filed by a guardian, the guardian must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

(This Note is included for the information of the petitioner and is not to be included in the Order to Show Cause published in the newspaper.)

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO. : E-MAIL ADDRESS: ATTORNEY FOR (name):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SONOMA STREET ADDRESS: 3055 Cleveland Avenue MAILING ADDRESS: 3055 Cleveland Avenue CITY AND ZIP CODE: Santa Rosa, CA 95403 BRANCH NAME: Civil and Family Courthouse	
PETITION OF (name of each petitioner): <p style="text-align: right;">FOR CHANGE OF NAME</p>	
PROOF OF SERVICE OF ORDER TO SHOW CAUSE BY <input type="checkbox"/> PERSONAL DELIVERY <input type="checkbox"/> MAILING (OUTSIDE CALIFORNIA ONLY)	CASE NUMBER:

1. At the time of mailing or personal delivery, I was at least 18 years of age and **not a party** to this proceeding.

2. My residence or business address is (specify):

3. I personally delivered or mailed a copy of the (title of document):

as follows (complete either a or b):

a. **Personal delivery.** I personally delivered a copy to the person served as follows:

(1) Name of person served:

(2) Address where delivered:

(3) Date delivered:

(4) Time delivered:

b. **Mail.** I am a resident of or employed in the county where the mailing occurred.

(1) I enclosed a copy in an envelope and mailed the sealed envelope to the person served by first-class mail, postage prepaid, return receipt requested, to the address outside of California listed below.

(2) The envelope was addressed and mailed as follows:

(a) Name of person served:

(b) Address on envelope:

(c) Date of mailing:

(d) Place of mailing (city and state):

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

 (TYPE OR PRINT NAME OF DECLARANT) ▶ _____
 (SIGNATURE OF DECLARANT)

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: EMAIL ADDRESS: ATTORNEY FOR (name):	STATE BAR NUMBER:
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME	
PETITION OF (name of each petitioner): <div style="text-align: right;">FOR CHANGE OF NAME</div>	
DECREE CHANGING NAME	
CASE NUMBER:	
If the petitioner is a participant in Safe at Home (the Secretary of State's address confidentiality program under Government Code section 6205 et seq.), attach Confidential Cover Sheet—Name Change Proceeding Under Address Confidentiality Program (Safe at Home) (form NC-400) to this form and do not include the petitioner's new legal name on this form. Instead, in the "New legal name" column in item 3, indicate that the new name is confidential and is on file with the Secretary of State under the provisions of the address confidentiality program.	

1. The petition was considered:
- a. at the hearing on (date): _____ in Courtroom: _____ of the above-entitled court.
 - b. without hearing.

THE COURT FINDS

2. a. All notices required by law have been given.
- b. Each person whose name is to be changed identified in item 3 below
 is not is required to register as a sex offender under Penal Code section 290.
 This determination was made (check one): by using CLETS/CJIS based on information provided to the clerk of the court by a local law enforcement agency.
- c. No objections to the proposed change of name were made.
- d. Objections to the proposed change of name were made by (name): _____
- e. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.
- f. Other findings (if any): _____

THE COURT ORDERS

3. The name of _____ Legal name when petition was filed _____ New legal name _____
- a. _____ is changed to _____
 - b. _____ is changed to _____
 - c. _____ is changed to _____
 - d. _____ is changed to _____
- Additional name changes are listed on Attachment 3.

Date: _____

 Judicial Officer
 Signature of Judicial Officer follows last attachment

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SONOMA STREET ADDRESS: 3055 Cleveland Avenue MAILING ADDRESS: 3055 Cleveland Avenue CITY AND ZIP CODE: Santa Rosa, CA 95403 BRANCH NAME: Civil and Family Courthouse	
PETITION OF (name of each petitioner): <p style="text-align: right;">FOR CHANGE OF NAME</p>	
DECREE CHANGING NAME OF MINOR (BY GUARDIAN)	CASE NUMBER:

1. The petition was duly considered:
- a. at the hearing on (date): _____ in Courtroom: _____ of the above-entitled court.
 - b. without hearing.

THE COURT FINDS

2. a. All notices required by law have been given.
- b. The person whose name is to be changed (specify present name): _____ is a minor.
- c. The petition for change of name was filed on behalf of the minor by the minor's guardian (name): _____
- d. The minor whose name is to be changed is likely to remain in the guardian's care until the age of majority.
- e. The minor whose name is to be changed is not likely to be returned to the custody of his or her parents.
- f. The minor whose name is to be changed
 is not is required to register as a sex offender under section 290 of the Penal Code.
 This determination was made (check one): by using CLETS/CJIS based on information provided to the clerk of the court by a local law enforcement agency.
- g. No objections to the proposed change of name were made.
- h. Objections to the proposed change of name were made by (name): _____
- i. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient, that the proposed name change is in the best interest of the minor, and that the petition should be granted.
- j. Other findings (if any): _____

THE COURT ORDERS

3. The name of (present name): _____ is changed to (new name): _____

Date: _____

 JUDGE OF THE SUPERIOR COURT
 SIGNATURE OF JUDGE FOLLOWS LAST ATTACHMENT