

## INSTRUCTIONS FOR FILING A STIPULATION AND ORDER FOR CUSTODY AND VISITATION

### (PARENTING TIME)

Form FL-355 *Stipulation and Order for Child Custody and Visitation* can be used to obtain an order for custody and visitation without having a court hearing. The order is as binding and enforceable as an order that was made in the courtroom. The form is used as a cover sheet for either a written agreement of the parents (4a), or the forms identified under 4b. If you are writing your own agreement, you must identify the child(ren) by name and date of birth, provide for legal and physical custody, and include the language found in 1 through 4 of FL-341 regarding jurisdiction.

Form Attachments to the Stipulation: These forms are not required – they are optional – but some attachment, whether your written agreement or at least the FL-341, should be attached to the FL-355.

FL 341: Child Custody and Visitation (Parenting Time) Order Attachment

FL-341(A): Supervised Visitation Order

FL 341(B): Child Abduction Prevention Order Attachment

FL 341(C): Childrens' Holiday Schedule Attachment

FL 341(D): Additional Provisions – Physical Custody Attachment

FL 341(E): Joint Legal Custody Attachment

Attach the written agreement, or forms as desired, to make one packet. Make two more copies of the packet. Submit the original plus the two copies to the Family Law Clerk at 3055 Cleveland Avenue, Santa Rosa, CA 95403. Provide a self-addressed envelope with sufficient postage for the documents to be returned to you.

There will be a filing fee unless the fees were waived previously. A fee for filing a stipulation is \$20. If any party has not yet paid a first paper fee, unless they have had their fees previously waived or their default taken, the first paper fee of \$435 will be charged.

Once the Judge's signature is obtained, the clerk will file the stipulation and send endorsed filed copies to you in the envelope provided. If you did not provide sufficient postage, the copies will be placed in the court file.